

2025-2026 Student Payroll Schedule

					Timesheet		Timesheet			
					deadline for		deadline for			
	Period		Period		Students		Supervisors	Check		
	Begins		Ends		Before 1 PM		Before 10 AM	Date		
	6/22		7/5		7/7		7/8	7/11		
	7/6		7/19		7/21		7/22	7/25		
	7/20		8/2		8/4		8/5	8/8		
	8/3		8/16		8/18		8/19	8/22		
	8/17		8/23		8/25		8/26	8/29	1 Week to end Summer	
	8/24		9/6		9/8		9/9	9/12	2 Week	
	9/7		9/13		9/15		9/16	9/19	1 Week to get back on schedule	
	9/14		9/27		9/29		9/30	10/3		
	9/28		10/11		10/13		10/14	10/17		
	10/12		10/25		10/27		10/28	10/31		
	10/26		11/8		11/10		11/11	11/14		
	11/9		11/22		11/23		11/24	11/28	Thanksgiving Week/Time & appr due early/payday on Berry holiday	
	11/23		12/6		12/8		12/9	12/12		
	12/7		12/20		12/21		12/22	12/26	Time & appr due early/Student payday on Berry holiday	
	12/21		1/3		1/5		1/6	1/9		
	1/4		1/17		1/19		1/20	1/23	Time due on MLK holiday	
	1/18		1/31		2/2		2/3	2/6		
	2/1		2/14		2/16		2/17	2/20		
	2/15		2/28		3/2		3/3	3/6		
	3/1		3/14		3/16		3/17	3/20		
	3/15		3/28		3/30		3/31	4/3	Paid on Good Friday Holiday (not Federal holiday)	
	3/29		4/11		4/13		4/14	4/17		
	4/12		4/25		4/27		4/28	5/1		
	4/26		5/9		5/11		5/12	5/15		
	5/10		5/23		5/25		5/26	5/29	Time due on Memorial Day holiday	
	5/24		6/6		6/8		6/9	6/12		
	6/7		6/20		6/22		6/23	6/26		
	6/21		7/4		7/6		7/7	7/10		
	7/5		7/18		7/20		7/21	7/24		
	7/19		8/1		8/3		8/4	8/7		
	8/2		8/15		8/17		8/18	8/21		