

## Facilities and Administrative Costs (Indirect Cost) Recovery and Distribution Policy

Facilities and Administrative (F&A) costs are real costs incurred by the College for common or joint objectives in support of sponsored research and activities, but cannot be directly identified with a specific grant or contract. The costs result from shared services such as libraries, physical plant operation and maintenance, utility costs, general costs, departmental, units/school and sponsored projects' administrative expenses, and depreciation for buildings and equipment are real costs built into the College's budget.

Berry College's F&A rate is negotiated by Business Office personnel with the federal government (DHHS). All budget information included in a project application must include the applicable indirect cost from Berry's negotiated rate unless an agency puts restrictions on these types of costs. Exceptions to this policy must be approved by the Provost in advance of application submission.

The Berry College policy on F&A costs allocation, as approved and signed by the President, indicates the distribution of those F&A costs recovered from the funding agency. This distribution is as follows:

Business Office 20%  
Research and Sponsored Programs 25%  
Undergraduate Research Fund 25%  
Principal Investigator 20%  
Department 10%

Recovered F&A funds should be used to support research and research-development activities.